

Quickbooks 101

Learn How to Set Up Your Company with QuickBooks

Selling: invoices, sales receipts, payments, deposits, credit memos, and customer statements

Buying: bills, bill payments, checks, bill payment stubs, and credit memos

Inventory: purchase orders, receive items, adjust inventory

Sales Taxes: set up, adjust, pay, and report sales taxes



\$20 Training

March 21 | 1 - 4 p.m. | SLO HotHouse + Zoom

872 Higuera St, San Luis Obispo, CA 93401

Register at: bit.ly/ciesbdcevents



Presented by Damon Watkins

Director Of Finance And Operations at Cal Poly Corporation

Damon is a motivated, personable business professional with a 15+ year track record in multiple aspects of financial control, management and policies/procedures.